

Disadvantaged Business Enterprise (DBE) Program UDOT 08B-110

Effective: 10-17-80

Revised: 11-20-95

Purpose

To establish the policy and procedure and to place responsibility for the DBE Program on Federal-Aid contracts as required by the Code of Federal Regulations 49, Part 23.

Policy

It is the policy of the Utah Department of Transportation to support the fullest possible participation of firms owned and controlled by socially and economically disadvantaged individuals (DBEs) in the highway construction program within the State of Utah. This will include assisting DBEs throughout the life of contracts in which they participate.

Background

Prepared by the Civil Rights Manager and approved by the Department Administrative Team.

Procedures

Disadvantaged Business Enterprise (DBE) Program UDOT 08B-110.1

Responsibility: Civil Rights Manager

Actions

The Civil Rights Manager shall develop, implement, and manage the DBE Program on a day to day basis.

1. Insure that DBEs have a maximum opportunity to compete for and perform on contracts that are financed completely or in part by federal funds.
2. Encourage the Department and contractors to use banks owned and controlled by socially and economically disadvantaged individuals.
3. Publish a DBE directory to identify DBEs with capabilities relevant to UDOT's highway contracting requirements.
4. Ascertain the eligibility of DBEs and joint ventures involving DBEs to insure that the DBE program benefits only firms which are owned and controlled by socially and economically disadvantaged individuals.
5. Establish an overall annual DBE goal calculated in terms of a percentage of Federal Aid highway funds expended in DOT assisted contracts.
6. Establish individual project goals to insure that the overall DBE goal is met.
7. Establish bidding, award, and contract administrative procedures that will insure that the DBE goals are met.
8. Disseminate information on available business opportunities so that DBEs are provided an opportunity to bid on highway construction contracts.
9. Provide technical assistance to DBEs throughout the life of contracts in which they participate.

Responsibility: Region Director

10. Each Region Director shall designate one (1) employee to be responsible for the effective implementation of the DBE program within the Region. These employees will be responsible to the appropriate Region Director but will cooperate fully with the Civil Rights Manager to assure that the objectives of the DBE program are met.